



Casa Familiar Environmental Justice Project Manager January 2026

Mission Statement: The mission of Casa Familiar is to enhance the quality of life for people living in underserved and underrepresented communities.

Casa Familiar Values: Integrity, Respect, Familia, Culture, and Community

Who is the Environmental Justice Project Manager?

The Environmental Justice Project Manager will provide strategic leadership and oversight of Casa Familiar's Environmental Justice initiatives and programs. The PM will be responsible for developing and implementing Casa's Environmental Justice projects, coordinating with multiple subcontractors, and fostering a spirit of community engagement to connect residents and key stakeholders to Casa Familiar's work to address environmental inequities and effect change through advocacy. This position will drive efforts to protect public health and address environmental challenges locally through policy advocacy, community outreach, and data-driven approaches. This position will lead the programming components of Casa's Climate Resiliency Center, La Semilla, implementation of our university partnerships, and local environmental justice and advocacy work.

Make a Difference through Action

- Develop and implement long-term strategies for air quality improvement and other Casa Familiar environmental justice priorities.
- Ensure alignment of program goals with funding, current and prospective grants, Casa Familiar's mission values, and the organization's strategic plan.
- Foster effective and collaborative relationships with community members, partner CBOs, and local, state and federal agencies.
- Support the team in community outreach efforts to raise awareness about air quality issues and environmental challenges facing the community.
- Monitor and analyze local, regional, and state legislation related to air quality, public health and environmental justice topics.
- Ensure accurate data collection, analysis, and reporting to stakeholders.
- Collaborate with the Advocacy and Community Engagement Officer on advocacy campaigns.
- Establish metrics and indicators to evaluate program outcomes and effectiveness and use data-driven approaches to inform program improvements.
- Ensure program compliance with regulatory requirements, funding guidelines, and organizational policies, and prepare timely and accurate reports for the leadership team, funders, and stakeholders.
- Collaborate with Community Development Outreach Specialist and Advocacy and Engagement Officer to support preparation of project materials, reports and presentations for internal and external stakeholders.
- Identify opportunities for program enhancement and innovation and lead efforts to adapt and improve programs based on community feedback and emerging needs.
- Maintain respectful, trauma-informed, and equity-centered engagement with impacted communities.

Delivering Results

- Ensure compliance with reporting requirements from granting agencies and foundations.
- Facilitate regular team meetings, training sessions, and individual supervision.



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- Oversee program development and work collaboratively with stakeholders to implement initiatives and services that will effectively assist vulnerable populations.
- Manage partnerships, milestones and goals for several Casa initiatives.
- Track project timelines, deliverables, and milestones to ensure alignment with grant and program requirements.
- Manage partnerships, support coordination with stakeholders, including government agencies, researchers, advocacy groups, and community-based organizations.
- Identify and address the needs of the program for successful completion.

Ideal Candidate Qualifications and Qualities

- Experience with emergency operations, disaster response, or resilience planning is highly preferred.
- Bachelor's degree in environmental science, public policy, sustainability, urban planning or a related field. At least three years of experience with community organizing and working alongside underserved and underrepresented communities.
- At least three years of experience planning and implementing community-based programs and services.
- At least three years of experience with program oversight, monitoring, and evaluation.
- Demonstrated knowledge of, and track record working in, issues related to environmental justice, community engagement, policy, and advocacy.
- Strong leadership and strategic planning skills.
- Strong leadership skills, including but not limited to effective decision-making, delegation, motivation, and conflict resolution.
- Ability to work successfully within various cross-cultural settings and make decisions in a fast-paced environment.
- Strong oral and written English communication skills. Fluency in Spanish is preferred.
- Ability to travel in the County of San Diego.

Reports to: Advocacy and Community Engagement Officer

Position Type: Regular Full time, Exempt

Salary: \$75,000 per year

Additional

This position requires sitting at a desk or workstation, walking, standing, climbing stairs, hearing, speaking, being able to lift up to 25 lb. and able to drive to different locations and do other errands pertaining to organizational operations. A background check is required. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. This is a full-time position with occasional work responsibilities on weekends and/or evenings, depending on the season calendar.

Benefits:

- Medical, dental, vision, and life insurance



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- Retirement: 403(b) – Casa contributes 3% of the annual income.
- Paid Time Off
- Paid Bereavement
- Paid Jury Duty
- Employee Retention Benefit

SCHEDULE

Monday to Friday with occasional extended hours and weekends as needed

License/Certification:

- California Driver's License (Required)